



BUSINESS

CARD

Design
Request
Form

Fill out form & email to clairemenegatti@yahoo.com

Invoice sent within 48hrs of request.

Design work follows immediately after payment.

* 1. DESIGN for Standard Print:
ie. ink on paper

1-Sided: **\$200**

- receive 3 graphic images to choose from
- 1 FREE revision; additional revisions: \$10 each
- ETA: 5 business days after payment (w/zero revisions) (+24hrs. per revision)
- + 1 FREE Future Text revision to assist you as your business grows/changes

2-Sided: **\$300**

- receive 2 (front) graphic images & 2 (back) graphic images to choose from
- 1 FREE revision per side (or 2 total free revisions); additional revisions: \$10 each
- ETA: 10 business days after payment (w/zero revisions) (+24hrs. per revision)
- + 1 FREE Future Text revision to assist you as your business grows/changes

DESIGN for Specialty Print:

ie. gold leaf, letterpress, die-cut, folded, printing on plastic, etc.

1-Sided: **\$300**

- receive 2 graphic images to choose from
- 1 FREE revision; additional revisions: \$10 each
- ETA: 7 business days after payment (w/zero revisions) (+24hrs. per revision)
- + 1 FREE Future Text revision to assist you as your business grows/changes

2-Sided: **\$450**

- receive 2 (front) graphic images & 2 (back) graphic images to choose from
- 1 FREE revision per side (or 2 total free revisions); additional revisions: \$10 each
- ETA: 14 business days after payment (w/zero revisions) (+24hrs. per revision)

* 2. Your name: _____ * Your Email: _____

3. Company name: _____ Company Website: _____

4. Company Social Media: Facebook: _____ Instagram: _____

* 5. What does your company do? _____

* 6. Copy for FRONT of Card: _____
(Avoid revision fees. Make
sure everything is spelled
correctly) _____

7. Copy for BACK of Card: _____
(Avoid revision fees. Make
sure everything is spelled
correctly) _____

* 8. Will your Business Card be Black & White or Full Color? _____

* 9. Do you have something in mind for the look of your Business Card?

No. (skip to #10)

Yes: I have a general idea.

Yes: I have a very clear vision.

If you answered yes, tell me more: _____

If you answered "yes, I have a very clear idea": I recommend creating a PINTEREST BOARD of any relevant visuals that will help assist me in the design process. This is not required, but helps you avoid any potential revision fees from adding up. Word descriptions, (like classy, edgy, modern, etc), can be open to interpretation from person to person; so to better meet your expectations, I have found this visual input to be very helpful.

- ☐ Yes, I will create a Pinterest Board & email it to clairemenegatti@yahoo.com
☐ No, I will not create a Pinterest Board. Please begin designing my business card.
☐ No, I will not create a Pinterest Board. Can you please do this for me (+\$25)

* 10. Do you need your design order rushed? (Please keep in mind this does not include printing)

☐ No

☐ Yes: Date: _____

-Standard Print Design:

1-Sided: \$10 per day; 2-Sided: \$15 per day

-Specialty Print Design:

1-Sided: \$25 per day; 2-Sided: \$40 per day

11. Add-ons:

Vectorization of Low Resolution Logo: \$25-\$50

Stock Photograph: \$50 per image

Custom Illustration: \$50+ (inquire)

Printing. (see price list on last page)

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12. Printing: **Avoid Resizing Fees** & know who you will be printing with before the designing begins.

Resizing - Standard Print Design:

-Shrinking 1-Sided: \$10; 2-Sided: \$15

-Enlarging 1-Sided: \$100; 2-Sided: \$150

Resizing - Standard Print Design:

-Shrinking 1-Sided: \$20; 2-Sided: \$30

-Enlarging 1-Sided: \$150; 2-Sided: \$225

I will be printing with Studio Gatti

Quantity: _____ Paper: _____

Gloss Matte

Corners Rounded Corners

I will be printing with an online printing retailer. Website: _____

I will be printing myself or printing with a local retailer.

Printing specs: Document size: _____

Full Bleed Size: _____

I do not know who I will be printing with. If the design needs to be resized, I will just pay for that later.

13. How did you hear of Studio Gatti? _____

14. Any Questions? _____

EMAIL This Form, completed to clairemenegatti@yahoo.com

Invoice sent within 48hrs of request.

Design work follows payment.

WHAT YOU WILL RECEIVE:

-The original Photoshop file (keep this in your records for any possible future needs like editing.)

-1-4 High Resolution pdfs

-1-4 High Resolution jpgs

-Prints, if ordered

Business Card Printing: last updated April 2019. Prices subject to change.

Quantity	Single Sided STANDARD Paper	Single Sided PREMIUM Paper	Single Sided PREMIUM+ Paper
100	\$32 + tax+shipping	\$45 + tax+shipping	\$55 + tax+shipping
250	\$36 + tax+shipping	\$50 + tax+shipping	\$60 + tax+shipping
500	\$40 + tax+shipping	\$60 + tax+shipping	\$70 + tax+shipping
1,000	\$80 + tax+shipping	\$110 + tax+shipping	\$140 + tax+shipping
2,000+	inquire	inquire	inquire

Quantity	Double Sided STANDARD Paper	Double Sided PREMIUM Paper	Double Sided PREMIUM+ Paper
100	\$45 + tax+shipping	\$55 + tax+shipping	\$65 + tax+shipping
250	\$50 + tax+shipping	\$65 + tax+shipping	\$75 + tax+shipping
500	\$60 + tax+shipping	\$80 + tax+shipping	\$90 + tax+shipping
1,000	\$100 + tax+shipping	\$130 + tax+shipping	\$160 + tax+shipping
2,000+	inquire	inquire	inquire